

Kentucky Diabetes Prevention and Control Program
Guidance for Diabetes Coalition Mini-Grants
Funding Period June, 30, 2017 to June 29, 2018

Background

This funding opportunity is to support evidenced-based public health approaches to diabetes prevention and control in alignment with the Department for Public Health's diabetes-related federal grant, the 2017 Kentucky Diabetes Report and other state plan documents.

Purpose

Funds are designated to help diabetes coalitions or councils promote consumer participation in comprehensive, recognized or accredited diabetes self-management education (DSME) programs and/or National Diabetes Prevention Programs (NDPP).

Eligible Applicants

Local health departments who received this funding in FY 17 and working with existing diabetes coalitions/councils with community of focus or a close adjacent community with one or more DSME (especially accredited or recognized programs) and/or NDPP provider are eligible to apply for this Diabetes Coalition Mini-Grant.

Submission Date

Applications must be completed and returned (hard copy or electronically) by **April 10, 2017**, to Reita Jones (*see contact information at the end of page two*).

Amount and Terms of Funds

Mini-grants of \$2,000-\$2,500 per coalition are being offered. A separate application is to be completed for each coalition even if it involves the same local health department. There will be up to 30 mini-grants awarded. Recipients will be notified by the end of April 18, 2017.

Use of Funds

These federal funds will be allocated in the 841 cost center and **must be expended and entered in the accounting system by June 29, 2018**. They may be utilized for the following related to the purpose of this mini-grant.

- Personnel – *to supplement the salary of facilitators and/or participants for the coalition effort and for individuals providing clerical support for the effort*
- Travel – *to reimburse travel related to coalition activities, related training and participation in the state coalition, the Kentucky Diabetes Network (KDN), as a representative of the coalition*
- Office Operations – *for printing, duplicating, postage, office supplies and other related expenses*
- Other Operating- *for promotional activities, coalition meetings and seed money for population-focused coalition interventions*

Restrictions on Use of Federal Funds

Federal funds received in the 841 cost center cannot be used to support direct patient care, invasive screening, individual health services or the treatment of diabetes. In addition, the funds cannot be used for lobbying of federal or state legislative bodies.

Target Population

Adult Kentuckians with or at risk for diabetes or prediabetes are the population of focus for DSME or NDPP attendance. In addition, African American, Hispanic/Latino, senior and Appalachian populations have diabetes-related disparities and should be priority target audiences when applicable.

Interventions

Required:

- Local health departments that are awarded 841 funds are expected to **convene and work with coalition members to develop and implement a multi-intervention workplan** targeting at least one of the following two short term results or outcomes. Coalition membership may need to be expanded to assure that all relevant stakeholders are involved.
 1. Increase the number of participants in **diabetes self-management education** programs in community settings – especially American Diabetes Association recognized or American Association of Diabetes Educators accredited DSME programs.
 2. Increase the number of participants in the **National Diabetes Prevention Program** in community settings for the primary prevention of type 2 diabetes.
- Local coalitions are expected to have a representative participate in the state coalition, the Kentucky Diabetes Network, and report relevant information back to the local group.

Optional: Additional evidence-based population focused activities as determined by the coalition.

Workplan

Grant recipients will be expected to develop a workplan with their coalition members and enter it in CATALYST Diabetes under your appropriate coalition contractor for approval. Workplans are to be submitted by **May 18, 2017**.

Reporting

CATALYST Diabetes is to be used for reporting of all implemented activities. Reporting is to be completed by **July 15, 2018**.

Evaluation

Grant recipients are encouraged to collect and track the annual number of program participants for the targeted DSME and NDPP providers in the coalition community or adjacent community to establish baseline and trend data. The Diabetes Resource Assessment being completed for the 809 cost center can facilitate this effort.

Selection Criteria

Applications will be reviewed and scored according to the following criteria.

Compliance with submission guidelines – 25 points <ul style="list-style-type: none">• Received by April 10, 2017• Have all parts completed using the provided format
Number and diversity of coalition members – 25 points <ul style="list-style-type: none">• Diverse mix that represents various segment of the particular community• Includes DSME and/or DPP provider organization
DSME or DPP provider in applicant community or close adjacent community – 25 points
Past history of completing CATALYST reporting for 841/809 funds – 25 points

Contact Person

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